

RENTAL APPLICATION AND AGREEMENT

Completed form must be returned to the church office in order to secure your date & time!

All scheduling for use of the facilities should be made through Director of Administration Jean Johnson , (414-273-5257, ext. 203 or jean.johnson@uumilwaukee.org). The wedding ceremony itself must first be scheduled with a Unitarian Universalist minister as outlined on our website.

GENERAL INFORMATION

NAME: _____

NAME: _____

PHONE: _____

PHONE: _____

EMAIL: _____

EMAIL: _____

ADDRESS: _____

ADDRESS: _____

_____ ZIP: _____

_____ ZIP: _____

OFFICIATING MINISTER: _____

WEDDING DATE: _____, 20__ REHEARSAL: _____, 20__

TIME: _____ TIME: _____

FEES

The Non-Refundable Deposit is due at the time you confirm your wedding/union ceremony date and time. The Sanctuary rental fee is due no later than 2 weeks before the scheduled date. Your checks should be mailed or delivered to The First Unitarian Society of Milwaukee, 1342 N. Astor St., Milwaukee, WI 53202. You must make your own arrangements to pay your minister and your musician(s).

NON-REFUNDABLE DEPOSIT:	\$ 50.00
SANCTUARY RENTAL:	<u>\$ 450.00</u>
	\$ 500.00 TOTAL

ACCEPTANCE AND AGREEMENT

I agree to be responsible for any loss or damage which may occur to the facilities and/or equipment of the First Unitarian Church during my/our use of same.

Applicant's Signature

_____, 20__
Date

Church Representative's Signature

_____, 20__
Date