

First Unitarian Society of Milwaukee
Minutes of the Board of Trustees (BOT) Meeting – Final
October 25, 2022

Present: Ben LeFort (President), Pat Geenen (Vice President), George Bledsoe (Secretary), Mike Hogan, Joe Riepenhoff, Rollie Hanson, Tony Panciera, Sarah Richards, and Amy Wilbourne (Recording Secretary).

Also Present: Rev. Jennifer Nordstrom (Sr. Minister), Noreen Gilbert and Jean Johnson.

The meeting was called to order at 6:04pm with some attending in person and others via videoconferencing (Zoom).

1. Policy Monitoring: 4.5 Financial Condition and 4.4 Financial Planning and Budgeting. Fiscal Year 2022-23 Q1 Financial Report (Jean and Noreen)

Motion: Sufficient evidence has been presented, confirming that we are in compliance with 4.4 and 4.5. Mike moved; Joe seconded.

Discussion: Our new fraudulent check procedures were presented and discussed. The “Positive Pay” system is being implemented and should be fully functional soon.

Vote: Motion passed unanimously.

2. Policy Monitoring: 4.1 and 4.1.5 Relationships with Congregants (Ben)

Motion: We have enough evidence that we are in compliance with 4.1. Pat motioned; Ben seconded.

Discussion: The BOT reviewed, discussed, and confirmed Safety policies; Emergency Evacuation Drill, Emergency Procedures Cards, Board Grievance Procedure, etc. There was discussion about the BOT Staff Covenant, as well.

Vote: Motion passed unanimously.

Motion: We are in compliance with 4.1.5 as amended. Joe moved; George seconded.

Discussion: The BOT discussed the interpretation of 4.1.5 and the amendment to it.

Vote: The motion passed with one abstaining vote.

3. Senior Minister's Report (Rev. Jennifer)

The staff change report was presented. We have hired a new part-time Facilities Manager. An update on Forge Our Future endowment campaign was provided in the report. Details for an operational change for a new mask policy will be presented later. Additionally, someone has made a request for internship as minister at FUSM. Some details were provided, however further details will be forthcoming.

Motion: To accept the staff change report. Mike motioned; Joe seconded.

Discussion: None.

Vote: Motion passed unanimously.

4. September BOT Meeting Minutes Review (Pat)

Motion: To approve the minutes of last meeting. Mike moved; George seconded.

Discussion: None

Vote: Motion passed unanimously.

5. BOT Minutes Process, Adding to Website (Pat/Ben)

Reviewed and discussed the new procedures and processes for the BOT minutes. Emphasized the roles of the Secretary and the Recording Secretary in the process.

6. BOT Housekeeping (Ben)

Request for any additional Conflict of Interest, or Skills Matrix that may not have been submitted yet. Discussed the need for a dropbox monthly filing volunteer. BOT Training / Widening the Circle Work.

Mike motioned for adjournment. Hearing no other business and no further discussion, the meeting was adjourned at 7:56pm.