

Second Draft
First Unitarian Society of Milwaukee
Minutes of the Meeting of Board of Trustees

Tuesday, January 23, 2024

Present: Pat Geenen (President), Sarah Richards (Vice President), Joe Riepenhoff (Secretary, recording secretary), Dana Brooks, George Bledsoe, Stacy Koenen, Stacey Thieme, Amy Wilbourne
Also Present: Jennifer Nordstrom, (later) Jean Johnson, Noreen Gilbertson

The meeting was called to order at 6:04 PM.

1. Opening Sequence

2. Minutes from December Meeting

Moved to approve: Joe. Seconded by Dana **Passed: Unanimously.**

3. Q2 Financial Update/ Monitoring Limitations for Policies 4.4 (Financial Planning & Budgeting) and 4.5 (Financial Condition) (Jean and Noreen)

See filed documentation.

Moved to find compliance with policies and limitations: George. Seconded by Stacy K. **Passed: Unanimously.**

4. Flowchart of Financial Procedures (Jean)

Jean presented the flowcharts that had been requested as clarification by the previous board to provide clarity, illustrate, and flesh out the logistics of the auditing processes under 4.6. The board feels good about the systems that are in place re cash flow as illustrated by the documents on file.

5. Change in BOT Executive Team (Sarah)

Sarah presented that she will be stepping down as VP and Stacy K. has agreed to take on the position for the rest of the year.

Moved to approve change in BOT executive team: Sarah. Seconded by Pat **Passed: Unanimously.**

6. Endowment Fund Trustees (Stacy K.)

The roster for the freshman class of endowment fund trustees presented by the Nominating Committee consisting of: Betty Schroeder (2 year term); Ron Oshima (4 year term); and Dave Becker (6 year term).

Moved to approve trustees: Stacy K. Seconded by Sarah **Passed: Unanimously.**

7. Monitoring Engs 1, 2, & 3 (Rev. Jennifer)

Presentation of report highlighted increasing depth of engagement with given ends within the congregation, Senior Minister observes growing clarity of purpose.

Moved, based on evidence presented, to determine sufficient progress toward Ends 1, 2, and 3: Joe. Seconded by Stacy K. **Passed: Unanimously.**

8. Sr. Minister Report (Rev. Jennifer)

BOT was informed per the report on file.

9. Incident Discussion regarding Person Asking for Money at Sunday Coffee Hour (Pat & Rev. Jennifer)

Pat received a text from a congregant concerned about an individual asking for money during coffee hour a few weeks back. Rev. Jennifer provided a memo explaining the staff responses to these situations (the individual has a history of various levels of engagement with the congregation) and how the operational policies tie in to stated Ends and Limitations. BOT acknowledges a balance between being a welcoming church and ensuring safety. BOT was satisfied with the policies in place and wants to support staff in their responses to these situations. Congregants can come to BOT with questions about operational policy.

10. BOT Self-Reflection & Feedback (Pat & Sarah)

A brief survey will be circulated before the next meeting asking trustees for feedback on ways to improve board operations at this mid-point in the year.

Adjournment

The meeting was adjourned at 8:04 PM.

Next Meeting: February 27, 2024