

**First Unitarian Society of Milwaukee
Minutes of the Meeting of Board of Trustees**

Tuesday, January 28, 2024

Present via Zoom: Stacy Koenen (President), Mark Chambers (Vice President and Meeting Chair), Joe Riepenhoff (Secretary), Ryan Pawlowski (Recording Secretary), Sarah Richards, Dana Brooks, Amy Wilbourne, Stacey Thieme, Elizabeth Hayes.

Also Present: Jennifer Nordstrom, Noreen Gilbertsen

The meeting was called to order at 6:05 PM.

1. Opening Sequence (Mark)

2. Review/Consent Agenda (Mark)
Minutes of December 17, 2024 Meeting

Moved to approve the minutes. Moved: Joe, seconded: Dana
Passed unanimously

3. Policy Monitoring 4.4 & 4.5 – Financial Planning & Budgeting (Jean/Noreen)

Financial Planning Update provided to the BOT by Jean Johnson and Noreen

Motion, based on the evidence presented, to determine compliance with policies 4.4 & 4.5
Moved by: Joe, Seconded by Ryan
Passed unanimously

4. Acting Assistant Minister Search Update (Jennifer)

Received update from Senior Minister on Acting Assistance Minister Search.

5. Senior Minister Report (Jennifer)

Rev. Jennifer directed the BOT to the written report provided in our Dropbox.

6. Task Group Follow-up

Endowment Trust Fund (Joe): Dave Becker provided written report of Endowment Trust Fund, moving forward with setting up SOPs for EF. Trustees are looking for specific timings and expectations regarding the timing of their updates to the BOT.

Anti-Racism Team Update (Amy): Last meeting was to discuss getting ready for the Dasha Hamilton Service & MLK Day. Anti-racism Team, Social Justice Team, and Trans and Queer UUs will meet in a joint meeting in February.

Treasurer Position (Stacy): Staff illness has limited the ability to meet and discuss initial details. Planning to have finalized Job Description by February BOT.

Annual Survey (Dana): Nearly ready-to-go except for questions with formatting within Survey Monkey – looking for assistance. Once the previously mentioned issue is fixed, Dana/Stacy will send the BOT dates to attend Coffee Hours to encourage survey completion. Ryan offered to print paper copies.

Feast for Funds ideas (Amy): Need to confirm dishes and silverware are included in the room request – Amy to confirm with Staci. Amy also needs to confirm power strip and extension cord. Need to determine voting system. Need to determine prize.

Nominating Committee (Ryan):

Review of Ends (Stacy): Jennifer and Stacy talked 2 weeks ago and Stacy will be reaching out to the Consultant who worked with the Ends Statements creation previously and will be reaching out.

7. Other Business

The meeting was adjourned at 7:20 PM.